



educational programmes for people delivering healthcare

Sample Programme, 1

Preparing Professionals for Partnership with the Public

Session One – Why Involve?

Detailed Programme for Facilitators

Date

Location

1.00pm Check room etc.
1.30pm Delegates registration & lunch

Timing guidelines

2.00pm	Welcome & introductions (us)	Programme sponsor
2.05pm	Purpose & aims of this session	F1
2.15pm	Roles, way of working	F2
2.20pm	lead into small groups Introductions OHP Short and sharp feedback by facilitators to model how we want it done. Draw out any issues.	F2 F2
2.30pm	Why should participants be involved in cancer service planning? Benefits/problems Small groups but get them to feedback (short & sweet)	F2 intro F1,F2
2.45pm	Individual exercise – post it notes What lay involvement in cancer service planning means to me. Take in and collate notes.	F2
3.00pm	Draw together learning so far	F1
3.10pm	Experiences of public involvement Outside the NHS OHP Small groups but get them to feedback (short & sweet)	F2 F2,F1

4Ps

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3.20pm	Experiences inside the NHS, as above	
3.30pm	Tea	
3.45pm	What have we learnt so far? What is the function of public involvement?	F1
3.50pm	Small group work a/a What is the function of the 'lay' member in service planning?	F2
4.05pm	Bringing together the learning	F1
4.10pm	Small group work a/a Is lay the correct word? What do we call our patients?	F2
4.25pm	The importance of language	F1
4.30pm	What are my key issues? Each write on a piece of paper, max 3	F2
4.35pm	Share in small groups (a/a) See if any common ground. Feedback key issues	F2 F1
4.45pm	Test out common areas, what need to work on/how might involvement fit Next session, Information to patients Any one share letters? Give out resources guide Agree work for between sessions Outline Patient Friendly assessment and accreditation	F2
4.55pm	Evaluation	F2